Application Form for Visit Appointment or Guided Tour Service

To be filled by organization / association			
Name			
Contact person		*Telephone*	
E-mail		*Fax*	
Number of visitors		*Education level or age*	
Date of visit		*Time of visit*	*from* *to*
Visit	☐ *Museum of Taipa and Coloane History* ☐ *Xian Xinghai Memorial Museum* ☐ *Taipa Houses* ☐ *Heritage Exhibition of a Traditional Pawnshop Business* ☐ *Village of Our Lady in Ka Ho - Centre of Activities & Small house no.1*		
	Others		
Guided tour service required	☐ *Yes* *Language:* ☐ *Cantonese* ☐ *Mandarin* ☐ *Portuguese* ☐ *English* ☐ *No*		
Name of person-in-charge of organization / association		*Signature and stamp*	_____ / /

To be filled by Cultural Affairs Bureau
Comment: ☐ *Agree* ☐ *Disagree* *Signature of department head:* _____ / /

Important notes

1. *Applications should be made 7 days in advance before the date of visit, and then submit the duly completed applications form to Macao Museum, or by e-mail:info.mm@dscd.gov.mo, or by fax: 28358503, we would reply to the applicants within 5 days after receiving the application.*
2. *Visiting group for guided tour service must be 15 persons or above. Corresponding accommodation would be made for visiting group over 30 persons.*
3. *Guided tour service is in Cantonese. Other languages (Mandarin, Portuguese or English) are subject to the availability of our manpower.*
4. *For cancellation or change of visiting date, please notify us at least 1 working day before the visit. For enquiries: 28357911.*